

Transport for London

Minutes of the Safety, Sustainability and Human Resources Panel

**Conference Rooms 1 and 2, Ground Floor, Palestra, 197 Blackfriars
Road, London, SE1 8NJ
10.00am, Tuesday 21 March 2017**

Members

Michael Liebreich (Chair)
Dr Nina Skorupska CBE (Vice Chair) (from 11.30am)
Kay Carberry CBE
Bronwen Handyside
Dr Mee-Ling Ng

In Attendance

Shirley Rodrigues Deputy Mayor for Environment and Energy

Present

Cathy Behan Head of Health and Safety, Surface Transport
Martin Brown Crossrail Director of Health and Safety
Christina Calderato Policy Manager, Planning
Howard Carter General Counsel
Jill Collis Director of Health, Safety and Environment
Leon Daniels Managing Director, Surface Transport
Amanda Hopkins Head of Strategic Planning and Governance, Human Resources
Sam Longman Policy Manager for Environment
Ben Plowden Director of Surface Strategy and Planning
Tricia Wright Human Resources Director

James Varley Secretariat Officer

13/03/17 Apologies for Absence and Chair's Announcements

Apologies for absence had been received from Baroness Grey-Thompson DBE. Dr Nina Skorupska CBE arrived at 11.30am.

14/03/16 Declarations of Interests

Members confirmed that their declarations of interests, as published on tfl.gov.uk, were up to date and there were no interests that related specifically to items on the agenda.

15/03/17 Minutes of the Meeting of the Safety, Sustainability and Human Resources Panel held on 23 January 2017

The minutes of the meeting were approved as a correct record and were signed by the Chair.

16/03/17 Matters Arising and Actions List

The Panel noted the Actions List.

17/03/17 Tram Derailment at Sandilands, Croydon on 9 November 2016

Leon Daniels introduced the paper, which provided an update on activities underway and planned following the derailment on 9 November 2016.

Work was taking place to install flashing speed signs at specific locations. These signs were designed to be visible to tram drivers and passengers.

Following a meeting with First Group senior management, TfL was continuing to monitor safety performance and would update the Panel at the next meeting.

[Action: Leon Daniels]

TfL had responded to a number of matters raised by a BBC programme that was currently in production. A number of claims had been made by former Tramlink employees and these had been addressed.

The insurers and claims handlers for FirstGroup and TfL were being very proactive in claims handling and all requests for interim support were being handled efficiently.

SNC-Lavalin was conducting an investigation on behalf of TfL alongside investigations by the Rail Accident Investigation Branch (RAIB), Office of Road and Rail and British Transport Police. The Panel discussed the timing of the release of the SNC – Lavalin report which was expected to be concluded later in the spring. It was agreed that the findings of the report would be discussed with the RAIB and then published as soon as possible afterwards. At a later date, when the RAIB report was published, TfL would provide a formal response to the RAIB's findings.

The driver of the tram was receiving support from his employer.

The Panel noted the paper.

18/03/17 Health, Safety and Environment Performance - Quarterly Report

Jill Collis introduced the report, which described health, safety and environment (HSE) performance across the TfL businesses and Crossrail for quarter three 2016/17 (18 September to 10 December 2016 inclusive).

The Panel requested that longer term trend data be included in reports in the future and waste data be broken down further to give more clarity on sources of waste and costs associated with waste removal.

[Action: Jill Collis]

Members requested that the following items be included as future agenda items:
Workplace Violence, Viewpoint Staff Survey and Private Hire Safety Performance.

[Action: Secretariat]

The Panel noted the work on energy saving in Head Office buildings. Members would take part in an informal briefing session with Shirley Rodrigues to discuss work taking place on the Mayor's Environment Strategy.

[Action: Secretariat]

The Panel noted the report.

19/03/17 Human Resources Quarterly Report

Tricia Wright introduced the report, which updated the Panel on activities during Quarter three, 2016/17 (18 September to 10 December 2016 inclusive).

In response to a question from the Panel, further information would be provided on seniority adjusted gender pay to Bronwen Handyside.

[Action: Tricia Wright]

Bronwen Handyside would also receive a briefing on how the machinery of negotiation and consultation operate in TfL including issues of health and safety.

[Action: Tricia Wright]

Kay Carberry would be briefed on the Viewpoint employee engagement survey.

[Action: Tricia Wright]

An update would be given to a future meeting of the Panel on training and development.

[Action: Tricia Wright]

The Panel noted the report.

20/03/17 Action on Equality Annual Progress Report and Action Plan

Christina Calderato introduced the paper, which updated the Panel on the progress made against the year one action plan.

The action plan had identified 69 actions necessary to achieve the objectives for year one. At the time of the meeting, 90 per cent of the actions were complete and further detail would be provided to Panel Members.

[Action: Christina Calderato]

Work on Action on Equality was led by the Equality and Inclusion (E&I) Leadership Team and Steering Groups from Surface Transport and Rail and Underground.

The Panel requested an update to a future meeting that would show how work on the Action Plan had linked to the outcomes of the Transformation Programme as it progressed.

[Action: Christina Calderato]

The Panel noted the paper.

21/03/17 Climate Change and Planning for Unpredictable Weather Events

Sam Longman introduced the paper, which updated the Panel on activities to improve resilience to the impacts of severe weather and climate change.

Members agreed that an adaptive framework approach was appropriate. TfL was working closely with Network Rail and the Environment Agency, as well as the Greater London Authority on its planning. This would inform an evidence based methodology to support long term management of risk.

It was noted that it would be useful to feed the resilience activities into the TfL Business Plan to improve visibility and understanding of the issues.

The Panel noted the paper.

22/03/17 TfL Health, Safety and Environment Improvement Programme

Jill Collis introduced the paper, which informed Members of the proposed programme to strengthen the HSE management system.

The purpose of the programme was to meet the Commissioner's challenge for TfL to achieve Level 4 maturity, from the current Level 3, as measured by the Office of Rail and Road's Risk Management Maturity model.

Members discussed the approach to safety in Surface Transport and suggested that consideration be given to approaching safety from a position of responsibility rather than from a position of liability. Members would be provided with the assessment of safety management maturity in Surface Transport, once it had been completed.

[Action: Leon Daniels]

The Panel noted the paper.

23/03/17 Low Emission Technology Buses

Leon Daniels introduced the paper, which informed Members of the strategy to reduce emissions across the bus fleet.

Over half of London's toxic air pollution was produced by road transport, of which 20 per cent was caused by buses. This meant that TfL's control over the bus fleet could have a significant impact on meeting the Mayor's manifesto commitment to improve London's air quality.

Recent experience had shown that retro-fitting Euro VI emissions equipment to buses that had been manufactured for Euro V compliance had not resulted in the expected improvements in emissions. This was understood to be due to the vehicle engines being

designed to perform with the emissions technology prescribed at the time of manufacture and this was not always compatible with future changes.

Compressed natural gas (CNG) technology had been considered but was not currently commercially viable. While gas powered buses offered no significant air quality benefit when compared to Euro VI buses, the Panel recommended that it should still remain an option for further investigation. Hydrogen fuel cell buses were running in the TfL fleet, with seven single deck vehicles in service and three more vehicles to be delivered. The vehicle offered zero tailpipe emissions, although the production of hydrogen through electrolysis was carbon intensive. As battery technology continually improved, the benefits of hydrogen fuel cells were becoming less clear. An update would be provided to a future meeting of the Panel which would include information on CNG vehicles and the costs of operating hydrogen fuel cell vehicles and a comparison with diesel hybrid vehicle costs would be provided to the Panel. **[Action: Leon Daniels]**

The Panel noted the paper.

24/03/17 Healthy Streets for London

Ben Plowden introduced the paper, which informed Members of the Healthy Streets approach which would be central to the Mayor's Transport Strategy.

The Healthy Streets Approach encompassed policies and strategies being out in place to reduce the dominance of motorised traffic and create street environments that were healthy and welcoming.

The Panel noted the paper.

25/03/17 Member Suggestions for Future Agenda Discussions

Howard Carter introduced the paper.

The Panel noted the paper.

26/03/17 Any Other business the Chair Considers Urgent

There were no urgent items.

27/03/17 Date of Next Meeting

Wednesday 21 June 2017 at 10.00am.

28/03/17 Close of Meeting

The meeting closed at 12.30pm

Chair: _____

Date: _____